

MBEA Student Representative Scoring Guide

Evaluator's Name _____

Candidate's Name _____

Criteria	Cream of the Crop	Worthy Candidate	Exhibits Promise
MBEA Member	Provides proof of membership (2 pt)	_____	Membership proof missing (0 pts)
Official Transcript	Provides official transcript (2 pt)	_____	Provides no transcript (0 pts)
Business Education Major or seeking initial teaching certificate in business	Business Education Major, Junior/Senior/Student seeking initial teaching certificate in business (3 pt)	_____	Not business education major of junior/senior/standing or not seeking initial teaching certificate in business (0 pts)
SUBTOTAL	Note: Applicant must have subtotal of 7 points in order to continue with evaluation of application.		
Letter from head of business education department	Brims with specific examples of applicant's leadership, character, and academic accolades and potential (11-14 pts)	Highlights applicant's willingness to work and learn (5-10 pts)	Mentions student's previous success (0-4 pts)
<i>Up to two other recommendation letters may be included. If two are, each one is worth 7 points; if just one, it is worth 14 points (double score given)</i>			
Recommendation Letter #1	Brims with specific examples of applicant's leadership, character, and academic accolades and potential (6-7 pts)	Highlights applicant's willingness to work and learn (3-5 pts)	Mentions student's previous success (0-2 pts)
Recommendation Letter #2	Brims with specific examples of applicant's leadership, character, and academic accolades and potential (6-7 pts)	Highlights applicant's willingness to work and learn (3-5 pts)	Mentions student's previous success (0-2 pts)
Statement from applicant: Perception of Student Rep role	Perceives role as professional opportunity for leadership experience, network development, serve as student voice, and assist in the future of bus ed (16-20 pts)	Perceives role as professional growth opportunity in leadership area and network development (6-15 pts)	Perceives role as personal achievement (0-5 pts)
Statement from applicant: Why seeking position	Reasons why candidate is seeking role are well founded and professionally motivated, not self-centered (8-10 pts)	Reasons why candidate is seeking role are well founded (4-7 pts)	No clear reason(s) why candidate is seeking role or self-centered reason(s) (0-3 pts)
Resume	Consistent format; error free; evidence of broad academic and extra-curricular experience; volunteer experience; gpa appropriate to take on leadership position (12-15 pts)	Consistent format, error free; academic and extra-curricular activities are narrowly focused; gpa appropriate to take on leadership position (5-11 pts)	Inconsistent format; a few errors; academic and extra-curricular activities meet minimum requirements for graduation/work; gpa is questionable to take on leadership position (0-4 pts)
Leadership Ability	Exhibits leadership in business education organizations/experiences; involved in student and/or professional organizations; directs activities; motivates and encourages others; assumes responsibility (12-15 pts)	Exhibits leadership in education (not business) organizations/experiences; assumes some responsibility; involved in one student and/or professional organization (5-11 pts)	One leadership experience; assumes little responsibility (0-4 pts)
Accuracy/Formatting	No grammatical, formatting, or typographical errors (5 pts)	_____	One or more errors (0-4 pts)

Comments on reverse side

_____/100 pts possible total score